1. The minutes from the 3 February 2012 meeting were approved as amended.

2. Dave Tomasko updated the committee.
   2.1. The committee was informed that Paul Sivilotti received a 2012 Alumni Award for Distinguished Teaching.
   2.2. We are preparing our 30 day responses to ABET and will need to have them to ABET by the end of next week.
   2.3. The proposal to eliminate the Aviation department and make it a center has been approved by the University Senate, but still needs approval by the Board of Trustees. Seth Young will be the director of the center and they will continue to offer degrees in Aviation.
   2.3.1. The question was asked as to whether centers are allowed to have undergraduate degrees. The response was yes.
   2.3.2. The question was asked as to whether the plan to privatize the airport will have an impact on our Aviation degrees. The response was that this issue has been quiet for quite a while, but if it does happen it has the potential of impacting flying training and the staff at the airport. The comment was made that the airport is used for a lot of other things besides flying.
   2.4. The Enrollment Management Planning Group has been meeting regularly. Our current enrollment limits were created in 1987 and most programs have not
updated their limit since then. When a college plan is created it will probably need final vetting by CCAA.

3. Paul Sivilotti made a motion that ME 3677 be approved and that ME 5168 be approved contingent upon appropriate changes being made to CE 5168. Mark Ruegsegger seconded the motion. The floor was opened for discussion.

3.1. ME 3677 is a transition course and will disappear in the summer of 2014. ME 5168 is cross listed with CE 5168 and Math 5168. The issue with this course is that there were differences in the prerequisites and exclusions between the courses. The instructors have gotten together and decided on a standard set of prerequisites and exclusions, but CE 5168 needs to have a course change submitted so that it will agree with ME 5168.

3.2. The question was asked as to who will be teaching 5168. The response was that this has been worked out between the instructors and departments.

3.3. There being no further discussion a vote was taken: 10 approved, 0 opposed, and 0 abstentions. The motion with the contingency passed.

4. Paul Sivilotti made a motion that Nuclear 4506 and 4701 be approved. Jen Ping Chen seconded the motion. The floor was opened for discussion.

4.1. NE 4506 is a new laboratory course while 4701 is a semester equivalent of NE 701.

4.2. There being no further discussion a vote was taken: 10 approved, 0 opposed, and 0 abstentions. The motion passed.

5. George Valco informed the committee that there was no update on the semester version of the CCAA Handbook.

6. George Valco made a motion that the proposed semester program revision to the ECE Computer Engineering Program be approved contingent upon CCAA approval of ECE 3561. Mark Ruegsegger seconded the motion. The floor was opened for discussion.

6.1. Hal Walker informed the committee that the reason he is bringing the proposal to the committee rather than sending it to a subcommittee first is because the proposed change is minor and he wanted to speed up the process with the idea of getting it to CAA as soon as possible.

6.2. The change being proposed is a minor one in that a required three hour course is being replaced by another three hour course. In the new course the lab component is being removed and replaced by a lecture.

6.3. The question was asked as to why ECE did not put in a course change request to do this. The response was that there are some transition issues and that they were told that there was a moratorium on submitting changes to course numbers.

6.4. The question was asked as to the status of ECE 3561. The response was that it has been submitted, but was submitted too late for the Course Proposal Subcommittee to consider it for this meeting.
6.5. George Valco commented that he forgot to check and find out if the ECE faculty had approved the proposal before coming to the meeting. A friendly amendment was made that the proposal be approved contingent upon its approval by the ECE faculty. The amendment was accepted.

6.6. The question was asked as to whether there are any changes in the prerequisites. The response was that the only change was the addition of allowing Engineering Physics majors to take the course.

6.7. There being no further discussion a vote was taken: 10 approved, 0 opposed, and 0 abstentions. The motion with the contingency and amendment passed.

7. The meeting was adjourned at 3:01.