1. Attendance:
   AVN – Not present (Seth Young)
   BME – Mark Ruegsegger (for Rita Alevriadou)
   CHE – Dave Tomasko (for Jeff Chalmers)
   CEGS – (Civil, Environmental, Geomatics) – Hal Walker: acting chair
   CSE – Paul Sivilotti
   ECE – Not present (George Valco)
   ENG PHY – Not present (Richard Hughes)
   FAB – Not present (Gonul Kaletunc)
   ISE – Not present (Clark Mount-Campbell)
   MSE –
     MSE – John Morral
     WLD – Not present (Dave Farson)
   MAE –
     Aero – Not present (Jen Ping Chen)
     ME – Not present (Blaine Lilly (ASAP Rep))
   Graduate Student – Kevin Disotell (Not present Sushma Santapuri)
   Undergraduate Student – Dominic Labanowski (Not present Chelsea Setterlin)
   Secretary – Ed McCaul
   Guests – Nikki Strader

2. The minutes from the 10 August 2011 meeting were approved as written.

3. Due to new members being present, the committee secretary informed everyone that the committee does not normally meet during the summer. However, due to the need to process semester courses it was decided that the committee would meet during the summer but with a reduced quorum requirement of five. One stipulation was that the committee would only be allowed to vote on semester related issues when a reduced quorum is present.

4. Paul Sivilotti made a motion that the 19 ChBE courses on their spreadsheet be approved. Mark Ruegsegger seconded the motion. The floor was opened for discussion.
   4.1. The comment was made that 6999 needs to have the word “thesis” in its title. The comment was made that 8999 needs to have the word “dissertation” in its title. It was determined that while all other 6999 and 8999 have thesis and dissertation in their titles that there are a variety of different wordings. A friendly amendment was made that the 6999 and 8999 be approved contingent upon the addition of thesis and dissertation to their titles. The amendment was accepted.
   4.2. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion with the amendment passed.
5. Paul Sivilotti made a motion that the ChBE 5774 be approved. John Morral seconded the motion. The floor was opened for discussion.
   5.1. The committee was informed that ChBE 5774 is cross listed with MSE 6774 and that MSE 6774 was approved first. The issue was that MSE 6774 was approved for two credit hours while ChBE wanted 5774 to be worth three credit hours. ChBE has changed 5774 to two credit hours so, the issue has been resolved.
   5.2. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion passed.

6. The committee was informed that ChBE does have a few more semester courses in the pipeline but that none of them have been approved by the department yet.

7. The chair asked if anyone knew the status of CSE 1113. The response was that the last information anyone had is that Business wanted a 1-hour course and that CSE wanted to offer a 3-hour course. The possibility of offering both has been discussed with only the 1-hour course being required by Business students.

8. The committee was shown an e-mail from John Lippold stating that he was recommending that FABE 8193 and 8194 as well as their proposed bridge course, 5161, be approved. Mark Ruesegger made a motion that these three courses be approved. Paul Sivilotti seconded the motion. The floor was opened for discussion.
   8.1. The committee was informed that bridge courses can only be offered for two years after which they will automatically be withdrawn.
   8.2. The question was asked as to why FABE 605 was shown as the prior course number if 5161 is a bridge course. The response was that 5161 is the equivalent of 605 and will allow students to join FABE 5160 part way through a semester.
   8.3. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion passed.

9. Dave Tomasko was asked about the status of the college’s semester honors proposal.
   9.1. Dave informed the committee that University Honors wants us to include a course requirement as part of our research with distinction criteria. Currently we only require that the students complete six hours of research. The college’s honor committee is pushing back and is preparing a counter proposal.
   9.2. The question was asked as to whether University Honors gets any financial gain from honors courses. The response was no. University Honors is trying to get uniformity across the university with regards to honor requirements. Engineering does have scholarship money involved in this issue as our students conducting honor’s research get scholarships.
   9.3. Dave informed the committee that students who take the FEH sequence will not have a problem with the course requirement as University Honors has agreed to allow us to count the math and physics courses that our FEH students take. The problem is that a third to a half of our students who take honors research
are transfer students or late bloomers. These students will have problems meeting the honor’s course requirement as we only have a few honor courses in the College beyond FEH.

9.4. The committee was reminded that it had given Dave the authority to negotiate with University Honors with the requirement that he report back to the committee.

9.5. Dave stated that he would bring the final version to the committee for its approval.

10. It was decided that the committee would go back to its normal subcommittee structure this coming year of two curriculum subcommittees and one course proposal subcommittee.

11. The meeting was adjourned at 10:54.