1. Attendance:
   AVN – Seth Young
   BME – Rita Alevriadou (for Mark Ruegsegger)
   CHE – Not present (Jeff Chalmers)
   CEGS – (Civil, Environmental, Geomatics) – Hal Walker
   CSE – Paul Sivilotti
   ECE – Not present (George Valco)
   ENG PHY – Not present (Richard Hughes)
   FAB – Gonul Kaletunc
   ISE – Clark Mount-Campbell - chair
   MSE –
      MSE – Not present (Yogesh Sahai)
      WLD – Not present (John Lippold)
   MAE –
      Aero – Jen Ping Chen
      ME – Blaine Lilly (ASAP Rep)
   Graduate Student – Not present (Shivraman Giri & Cherian Zachariah)
   Undergraduate Student – Not present (Chelsea Setterlin & Anchie Huang)
   Secretary – Ed McCaul
   Guests – None

2. The minutes from the 14 June 2011 meeting were approved as written.

3. In reference to 3.3 in the 14 June 2011 minutes, where CE 5390 was approved without concurrence from the programs that had previously been cross listed with it, the question was raised about whether cross listed courses or courses that were cross listed under quarters should be reviewed differently that courses that are being converted. The floor was opened for discussion.
   3.1. The committee was informed that the programs that had cross listed the quarter version of CE 5390 were informed and no longer wanted to be cross listed.
   3.2. The question was asked as to what cross listing implies. The response was that cross listing means that the syllabi need to be identical along with the description and credit hours. However, the course numbers do not need to be identical and that who teaches the course is a fiscal decision left up to the department chairs.
   3.3. The comment was made that the committee has already approved some courses that are cross listed but has not approved the second course. The problem is that in some cases the second course does not agree with the first.
   3.4. The comment was made that if program unilaterally drops a cross listing that the other unit should be asked to concur.
   3.5. The comment was made that there are two issues here:
      3.5.1. How will the committee deal with cross listed courses under semesters?
3.5.2. Should courses that are cross listed under quarters but not under semesters be reviewed differently than standalone courses?

3.6. The comment was made that it is too late to call back all of the cross listed courses the committee has already reviewed and that we will need to carefully look at all cross listed courses this autumn.

3.7. The committee secretary stated that he would get with Shaun Rowland and figure out how to get a listing of all of our cross listed courses from the college’s syllabus tool.

4. Paul Sivilotti made a motion that CBE 3630 and 4630 be approved. Jen Ping Chen seconded the motion. The floor was open for discussion.

4.1. The committee was informed that CBE is breaking up their current six hour operations lab course that is taught in the summer into courses with the first being worth one hour and the second being worth three hours.

4.2. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion passed.

5. Jen Ping Chen made a motion that the remaining Civil courses be approved. Hal Walker seconded the motion. The floor was opened for discussion.

5.1. The committee was informed that there are five new courses on the list but that the reviewer did not see any problems with them.

5.2. Paul Sivilotti made a friendly amendment that 7452, Spatial Geometry and Spectral Analysis, and 7453, Photogrammetric Computer Vision, be sent to CSE for concurrence. The amendment was accepted.

5.3. The question was asked as to whether all courses need to have ABET information on them. The response was that only courses that are taken by undergraduates need to have ABET information on the syllabus.

5.4. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion with the amendment passed.

6. The committee was informed that John Lippold is reviewing the FABE courses and the Semesters Honors Proposal. Both of these items will need to wait until John is present.

7. Blaine Lilly made a motion that the Masters in Business Logistics Engineering degree proposal be approved. Jen Ping Chen seconded the motion. The floor was opened for discussion.

7.1. The committee was informed that the proposal has been back and forth between ISE and Business a number of times and that the proposal contains a concurrence letter from ISE.

7.2. The question was asked as to whether this is a new program. The response was that it is an existing program and that the students enroll for it through business.

7.3. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion passed.
8. Blaine Lilly made a motion that the remaining Aero courses be approved. Jen Ping Chen seconded the motion. The floor was opened for discussion.
8.1. The committee was informed that all of the issues with these courses had been resolved.
8.2. The question was asked as to whether 8889 is a reserved number. It was determined that x88x is reserved for interdepartmental seminars. A friendly amendment was made that this course be approved contingent upon its number being changed. The amendment was accepted.
8.3. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion with the amendment passed.

9. Blaine Lilly made a motion that ISE 3810 be approved. Jen Ping Chen seconded the motion. The floor was opened for discussion.
9.1. The question was asked as to whether concurrence is needed from Business based on the title and description. After a short discussion a friendly amendment was made that the course be approved contingent upon concurrence from Business. The friendly amendment was accepted.
9.2. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion with the amendment passed.

10. The committee was informed that Subcommittee B will be ready at the next meeting to make a recommendation on the remaining MSE courses.

11. Hal Walker made a motion that all of the Aviation courses be approved. Seth Young seconded the motion. The floor was opened for discussion.
11.1. The committee was informed that most of the courses have been converted from quarter courses with a few transition courses and one new course.
11.2. The committee was informed that all of the issues the subcommittee had with the courses have been resolved.
11.3. The comment was made that there is a discrepancy between the repeatability and the possible hours a student could take in the group study and individual study courses. Hal and Seth stated that they would look at these courses again and make appropriate changes.
11.4. A friendly amendment was made that the courses be approved contingent upon the group study and individual study courses being corrected. The friendly amendment was accepted.
11.5. There being no further discussion a vote was taken: 7 approved, 0 opposed, and 0 abstentions. The motion with the amendment passed.

12. It was decided that the committee would review program requirements and courses this coming autumn to make sure that requirements and courses mesh.

13. It was decided that the committee’s next meeting would be on Wednesday the 10th of August at 10:00.
14. The meeting was adjourned at 11:14.