1. Attendance:
   AVN – Seth Young
   BME – Mark Ruegsegger
   CHE – Dave Tomasko (for Jeff Chalmers)
   CEGS – (Civil, Environmental, Geomatics) – Hal Walker
   CSE – Not present (Paul Sivilotti)
   ECE – Not present (George Valco)
   ENG PHY – Not present (Richard Hughes)
   FAB – Not present (Ann Christy)
   ISE – Clark Mount-Campbell - chair
   MSE –
      MSE – Not present (Yogesh Sahai)
      WLD – Not present (John Lippold)
   MAE –
      Aero – Jen Ping Chen
      ME – Blaine Lilly (ASAP Rep)
   Graduate Student – Not present (Shivraman Giri & Cherian Zachariah)
   Undergraduate Student – Chelsea Setterlin (Not present Anchie Huang)
   Secretary – Ed McCaul
   Guests – None

2. The minutes from the 31 May 2011 meeting were approved as written.

3. Hal Walker made a motion that all of the 4000 and 5000 level Civil courses be approved. Jen Ping Chen seconded the motion. The floor was open for discussion.
   3.1. The committee was informed that all of the courses are conversions of quarter courses.
   3.2. The question was asked as to whether Civil had a construction management degree as they are offering courses in construction management. The response was that the Construction Management degree is part of the College of Food, Agriculture and Environmental Sciences and is under FABE. The construction management courses offered by Civil are existing courses and predate the Construction Management degree.
   3.3. The question was asked as to whether 5390, Knowledge-Based Systems in Engineering needs any concurrences. The response was that this is an existing course that use to be cross listed with a number of programs but all of the cross listings have been dropped.
   3.4. There being no further discussion a vote was taken: 8 approved, 0 opposed, and 0 abstentions. The motion passed.

4. Hal Walker made a motion that CSE 5432 and 6998 be approved. Jen Ping Chen seconded the motion. The floor was opened for discussion.
4.1. There being no discussion a vote was taken: 8 approved, 0 opposed, and 0 abstentions. The motion passed.

5. Blaine Lilly informed that committee that Subcommittee B had nothing to present to the committee. The subcommittee is waiting on a concurrence letter from ISE on the MBLE. Once that letter is received the subcommittee will be able to make a recommendation on that proposal. The subcommittee should have a number of courses ready for the full committee at its next meeting.

6. Hal Walker informed the committee that the Course Proposal Subcommittee just received all of the needed information for the Aviation courses and will start reviewing them.

7. Hal Walker made a motion that all of the remaining BME courses be approved. Blaine Lilly seconded the motion. The floor was opened for discussion.
   7.1. The committee was informed that all of the remaining BME courses are either being converted from quarter courses or are seminars, group studies, or research courses.
   7.2. The committee was informed that BME has withdrawn 5475, Biofluid Dynamics of Physiological Systems as the program has decided not to offer it at this time. CCAA had approved the course contingent upon receipt of some concurrences.
   7.3. There being no further discussion a vote was taken: 8 approved, 0 opposed, and 0 abstentions. The motion passed.

8. Hal Walker made a motion that the remaining Mechanical courses be approved contingent upon receipt of concurrences for 8320, Digital Signal and Random Data Analysis for Mechanical Systems, and 8702, Neuromuscular Biomechanics. Mark Ruegsegger seconded the motion. The floor was opened for discussion.
   8.1. The committee was informed that ME has made all of the requested changes to their courses. The biggest issue was where ME had two numbers for the same course – one for on campus and one for distance. This is something that OAA does not want as a campus and distance version of the same course can be offered under the same number.
   8.2. There being no further discussion a vote was taken: 8 approved, 0 opposed, and 0 abstentions. The motion passed.

9. Summer meetings were discussed by the committee.
   9.1. It was decided to schedule the meetings on as needed basis.
   9.2. It was decided that the next meeting would be at 10:00 on the 6th of July.

10. Selection of the 2011-2012 chair was discussed by the committee. The committee was informed that the new chair would not become chair until the start of autumn quarter. The floor was opened for nominations and discussion.
    10.2. Mark Ruegsegger nominated Hal Walker.
10.3. There being no further nominations or discussion a secret paper vote was conducted.

10.4. After the committee secretary and chair counted the votes it was announced that Hal Walker was elected as the 2011-2012 chair.

11. Dave Tomasko gave a report to the committee.

11.1. The dates for our upcoming ABET visit have been set as 9-11 October.

11.2. CSE has lost the argument with Business about reducing the computer course offered by CSE for business students to one semester hour. Marie Mead will be preparing a financial impact statement on this hour reduction.

11.3. It appears that all of the professional schools (Dentistry, Vet Me, Medical etc) will be given an exemption from the 18 hour tuition rule. This exception will not apply to us. In Engineering only Mechanical and BME had issues with the new tuition rule. Mark Ruegsegger stated that BME was able to rearrange their curriculum so that their students will not have to take more than 18 hours in any one semester.

11.4. The question was asked as to what will happen to the extra money the policy will generate. The response was that the extra money will be distributed based on the current budget model.

11.5. The comment was made that the college may want to consider changing how it funds undergraduates doing honors research so that none of them will have to pay for extra hours.

12. The meeting was adjourned at 3:25.